YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	DECCAN EDUCATION SOCIETY'S NAVINCHANDRA MEHTA INSTITUTE OF TECHNOLOGY AND DEVELOPMENT
• Name of the Head of the institution	Dr.Samadhan Kashiram Khamkar
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02262764588
• Mobile no	9324671438
• Registered e-mail	director@nmitd.edu.in
• Alternate e-mail	director.nmitd@despune.org
• Address	DES Mumbai Campus, Kirti College Road, Off Veer Savarkar Marg Dadar(W)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400028
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr.Rasika Mallya**
• Phone No.	**9819682436**
• Alternate phone No.	**9225340988**
• Mobile	**9869003838**
• IQAC e-mail address	**desnmitdiqac@gmail.com**
• Alternate Email address	**rasika.mallya@despune.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nmitd.edu.in/reports/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nmitd.edu.in/academic-calendar-2/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.99**	**2019**	**08/02/2019**	**07/02/2024**

6.Date of Establishment of IQAC	**05/12/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DES's NMITD	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Yojna(EBC)	State Government	2021	29,46,881
DES's NMITD	Scholarship for students of minority communities pursuing Higher and Professional courses(DTE)	State Government	2021	1,75,000
DES's NMITD	Tuition Fees and Examination Fees to VJNT Students	State Government	2021	25,40,017
DES's NMITD	Post-Matric Tuition Fee and Examination Fee (Freeship)	State Government	2021	23,79,600
DES's NMITD	Government of India Post-Matric Scholarship	Central Government	2021	10,42,450

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	3	

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Initiation of NBA Accreditation

2. Association with University of Mumbai for conference and exploring Scopus, Web of Science and UGC-CARE journals for publishing reviewed papers.

3. Suggestion to library department for various online activities like conducting workshop beneficial for library departments with the perspective of NAAC/ NBA and making students aware about e-resources e.g. NDL registrations, Book shelf of ebooks (Mindfull Month) , circulating daily news headlines on students groups.

4. Conducting 6 days online National level FDP in association with University of Mumbai on Ethical Dimensions of Writing Research Paper.

5. Encouraging staff members to attend AICTE ATAL FDPs to upgrade themselves as per the needs of changing syllabus and industry trends

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Initiation of NBA accreditation	**NBA Steering committee is formed and SAR is prepared and uploaded on NBA e-portal**
2. Suggestion to library department about various activities	**Library workshop on "Role of Library Department in Accreditation of Higher**

	Education – NAAC & NBA Framework", NDL registrations and e-resources activities
3. Association with University of Mumbai for conference and UGC indexed journals for publication of selected research papers at NCMAT'21	NCMAT'21 research papers are published in Scopus, Web of Science and UGC-CARE Journals
4. Extension of Institute at Remote Location	Collaboration with Talasari Vanvasi Kalyan Ashram as a remote location for conduction of Certificate courses and guest sessions
5. Departmental Magazines	Departmental magazines are published with ISBN
6. Online competitions and activities for students	Competition like "Atmanirbhar Bharat" was conducted for students, Happy Managers' Hub and research paper competition
7. Placement initiatives	Creation of effective LinkedIn profiles, more number of technical aptitude tests, weekly guest sessions to increase industry connect
8. Backup on OneDrive	Creation of Documents repository with secured access
9. SWOC Analysis	Preparing departmental SWOC analysis and presenting it in CDC to highlight areas for improvements
10. Upgradation of staff members	All staff members attended various webinars, ATAL FDPs, AICTE-STTPs to upgrade themselves.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee(CDC)	29/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	05/02/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	2

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	273

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	141

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	96

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**13**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**21**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**9**
Total number of Classrooms and Seminar halls	
4.2	**112**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**214**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

DES's Navinchandra Mehta Institute of Technology and Development runs two programmes, Master of Computer Application (MCA) and Master of Management Studies (MMS). Both the programmes are affiliated to the University of Mumbai. Accordingly, the Institute follows all the regulations that govern the curriculum implementation and

administered as prescribed by the University of Mumbai.

To ensure effective online curriculum delivery throughout the academic year 2020-21 licenced software of Microsoft Teams was purchased by the parent organization DES. Accordingly all the students and staff members were given their respective login IDs that ensured smooth conduct of all the curricular and co-curricular activities throughout the academic year.

The entire planning for the academic year is initiated by the respective academic coordinators along with the IQAC. This is in sync with the University academic schedule. The departmental meetings that are held at the beginning of the each semester ensure that all the faculty members follow the syllabus as per the prescribed pattern course-wise. The syllabus which is exhaustive and inclusive covers all the details regarding teaching hours, assessment methods and teaching pedagogy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nmitd.edu.in/academic-calendar-2/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At DES's NMITD, both the MCA and MMS programmes are affiliated to the University of Mumbai. Accordingly the academic coordinators follow the broad framework given by the University of Mumbai for the Institute academic calendar and Continuous Internal Evaluation (CIE). However, due to the pandemic situation the broad framework was revised and articulated as per the prevalent situation. Accordingly all the faculty members and students were intimated regularly regarding various circulars, notices issued by the University.

The Institute academic calendar includes all the activities and related responsibilities that are allotted to the respective committees as per the schedule prescribed by University of Mumbai. Accordingly CIE was conducted online through MCQ based examinations, online presentations, online mock viva-Voce and practical examinations, etc. The attendance for the same was maintained through Microsoft Teams. The assessment for the papers both for

internal and external evaluation was conducted online using Microsoft Forms/Teams as the platform. The Examination Committee, Examination Unfair means/Grievances Committee and Result Committee together ensured the smooth conduction of all the Online Examination Activities including result declaration for Examinations conducted at the Institute level through ERP.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nmitd.edu.in/academic-calendar-2/

1.1.3 - Teachers of the Institution participate in A. All of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

130

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

DES's NMITD believes in nurturing the holistic development of the students. The thrust is on sensitizing students towards issues related to gender equality, environment & sustainability, human values and the ethical dimensions which would impact their decisions both in personal and professional lives. Some of the courses in the MCA and MMS curriculum include, Ethics & CSR, Green Computing apart

from compulsory projects like Social Relevance of Business and Institutional Social Responsibility. On similar lines, guest sessions were conducted by industry experts and our alumni based on Professional Ethics such as "Business and General Etiquette".

As businesses try to create economic value and contribute to society, professional courses are focused on sensitizing the students, about the role they play in decision making in order to build sustainable organizations. As regards to gender sensitivity, a workshop was conducted on Menstruation Hygiene for girl students.

Our Institute observed "Nisarga Pujan" where students and staff were encouraged to plant and nurture a tree and hence respect flora and fauna. This initiative helped generate awareness about Environment and Sustainability amongst students and staff. National festivals are celebrated like Independence Day and Republic Day which reiterate the patriotic, human and moral values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

304

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.nmitd.edu.in/wp-content/uploads/Feedback-Reports-Upto-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.nmitd.edu.in/wp-content/uploads/Feedback-Reports-Upto-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

273

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

128

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute promotes a positive environment for the development and enrichment of the students on campus. This inculcates a healthy proliferative student-faculty interaction. At DES's NMITD students are assessed based on the levels of their proficiencies.

Through competency mapping of the students during their regular assessments/tests and mentoring, advanced learners are identified. A few initiatives organized by the Institute for them include the following:

i) Encouraging their creativity and ideas.

ii) Involving them in e-cell initiatives and promoting their entrepreneurship skills.

iii) Initiating their interactive sessions related to their domains for junior students.

iv) Involving them in various committees and assigning them various responsibilities /tasks.

v)Motivating them for writing research papers, co-curricular activities, conferences, seminars/workshops etc.

vi)Encouraging them for domain specific professional certifications

The Institute follows a student centric approach towards slow learners. The faculty members regularly interact, counsel and mentor the students depending on their academic record (Unable to do so for 2020-21 due to online evaluation process), family background, socio-economic status etc. Besides, additional sessions, tutorials etc. are arranged for the slow learners in order to help them cope up with any challenge whatsoever.

This helps in a comprehensive development of all types of students at the Institute.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/nmitd-annual-report/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
273	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At DES's NMITD, different systematic methodologies are carried out that promote student centric learning experiences. Both the MCA and MMS programmes focus on the same and the faculty members try to inculcate these in their teaching-learning pedagogy. Owing to the pandemic situation online mode was used for conducting the same. The

MCA department, conducted activities on case-study solving, research-paper writing in order to enhance the problem solving methodology of the students. Current market scenarios and practices are also covered in routine assignments for various subjects. This includes a practice of inculcating reading newspaper, reading books and writing book reviews etc. The MMS students launched a free initiative called the Happy Manager's Hub under which they conducted chat show and webinar live on YouTube. This enhanced the creative streak amongst students thereby encouraging experiential learning among them. The annual event of "Share Bazaar" organized every year is also one such example. Besides, students can also assess various e-resources that are available in the library for students' easy access.

The comprehensive framework of the curriculum gives ample scope to include student-centric methods in the teaching learning pedagogy. It focuses on sharpening the knowledge, skills, abilities and interest of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.nmitd.edu.in/nmitd-annual-report/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the onset of the COVID-19 pandemic, technology provided the much needed primitive base to stay connected with students. DES, the parent organization procured the licensed software of Microsoft and accordingly all the staff members and students were given the login IDs. All the faculty members are provided with laptops and were granted permission to use the same at home. This helped to conduct curricular and related co-curricular activities throughout the period remotely. All the examinations were conducted in the online mode on Microsoft Teams/Forms. Each class was grouped accordingly on the Microsoft Teams platform. This helped the faculty members to align lectures, notes sharing, file sharing etc. with the students. The lectures were also recorded on the online module that enhanced the teaching-learning besides providing all-time access to students to the downloaded lecture recording.

Using the ICT tools, faculty members were able to conduct various webinars, add-on courses and certificate courses. Various e-

resources are available in the library for students as well as faculty members. This helped the students thereby giving them easy access to the library during the lockdown period. In spite of pandemic, teaching-learning remained unaffected due to efficient use and availability of various ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

123

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At DES's NMITD, both the programmes are affiliated to the University of Mumbai. Accordingly all the norms related to the assessments as prescribed by the University are strictly adhered to. However, due to the COVID-19 pandemic the said norms were revised from time to time depending on the prevalent situation. All the related circulars and notifications were promptly communicated to the students. The mode of conduct for all the assessments as prescribed by University was online on Microsoft portal. This was in accordance to the circulars and notifications issued by the University of Mumbai. The assessments were in the form of either multiple choice questions and/or subjective questions to be written and uploaded in the form of a PDF file. Results are meticulously checked and verified by the Results Committee to avoid data entry errors affecting the

performance of the students and then submitted to the University of Mumbai according to their notification.

At DES's NMITD, the Examination Committee, the Examination Unfair Means Committee and the Results Committee worked in complete coordination to ensure smooth, transparent and robust conduct even during the COVID-19 pandemic.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nmitd.edu.in/examinations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of students regarding evaluation of University examinations are addressed as per the ordinances, rules and regulations of the University of Mumbai. DES's NMITD has constituted an Examination Committee, Examination Unfair Means Committee and Results Committee to ensure timely smooth conduction and execution of the entire examination process.

The student can apply for verification and revaluation of marks within 8 days from declaration of results as per the norms of the University. A request for the photocopy of the answer book can be made by the examinee. However, since this academic year the examinations were conducted in online mode, the said facility was not applicable for the students. The examination was conducted with proctored mechanism where students were asked to turn on their camera at all times and their identity was verified with a photo ID proof. However, in case of any network errors, medical emergency or any related grievance regarding the examination, complete assistance and cooperation was rendered to the students by the said committees. Any malpractices/unfair means whatsoever are referred to the Examination Unfair Means Committee.

The Results Committee works diligently in order to avoid any errors affecting the performance of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nmitd.edu.in/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DES's NMITD is affiliated to University of Mumbai (UoM), DTE and AICTE. It adheres to the syllabus prescribed by the University of Mumbai for MCA and MMS. POs and COs are framed and articulated through a rigourous process adopted by the Board of Studies of MMS, University of Mumbai which includes discussions and deliberations with all stakeholders. DES's NMITD MCA faculty members, played a pivotal role in designing the two-year curriculum of MCA of UoM as a part of Syllabus framing committee. The students are informed about the POs and COs during the Orientation Programme. They are displayed at prominent places in the Institute, on the website, in placement and admission brochure for all the other stakeholders.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.nmitd.edu.in/programme-and-course-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment level of CO and PO is measured in terms of student performance in Semester End Examination (SEE) and Continuous Internal Evaluation (CIE). The Course Co-ordinator and HoD(MCA) combines all PO attainment for all courses taught during the semester and compute the overall attainment of POs. The attainment level is calculated as total of direct attainment and indirect attainment. The tools of direct attainment include, SEE, Project Evaluation, and Research Paper Evaluation. Indirect Evaluation include placement record of a batch, feedbacks from various stakeholders including Alumni, Recruiters, Industry experts. The course and programme effectiveness is measured both in terms of Course Outcome feedback and Graduate Exit feedback. In each of the courses, the faculty members indicate curriculum components that match the programme outcomes for their course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nmitd.edu.in/programme-and-course-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

92

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.nmitd.edu.in/nmitd-annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nmitd.edu.in/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute provides platform for enriching discussions to research scholars, academicians, industry experts, entrepreneurs and

students on current themes relevant to both educational and corporate sector by means of conducting national conference for technology and management.

The Institute requires that the research carried out at all levels is conducted according to high ethical standards. The syllabus of both MCA and MMS programmes includes research projects, internships etc. and some of the credible research papers of the students are also published in the UCG listed journals and conference proceedings bearing ISSN/ISBN number. To facilitate the research activity, the Institute avails research databases like J-Gate, EBSCO, CRISIL etc. A week long national online FDP in association with University of Mumbai on "Ethical Dimension in writing Research Paper" was conducted in June 2021.

The Institute has five faculty members and two librarians who have been already awarded Ph.D. and one of them is also in the process of pursuing her Post Doctorate from Oxford University. Remaining faculty members are pursuing their Ph.D. The faculty members of the Institute are active in publishing their research work in conference proceedings, journals of national and International repute like SCOPUS, Web of Science, IEEE and UGC CARE.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nmitd.edu.in/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.nmitd.edu.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Skill and holistic development is crucial to the success of students in the job market, skills are of less value in the absence of appropriate value systems. In India, with cultural pluralities and diversities, it is essential that students imbibe the appropriate values.

DES's NMITD has an outreach programme for the neighborhood community, at Vanvasi Kalyan Kendra, Talasari, Palghar, through a skill development certification, to empower the tribal youth, to be "job ready". DES's NMITD engages MCA and MMS students as volunteers, at Talasari, which sensitizes them to their social values, community work and social responsibility. This activity leads to student's greater sense of social values and being a responsible citizen.

Furthermore to sensitize students to social issues, for their holistic development, and impact, DES's NMITD has conducted the following programmes

- TSEP -Telephonic Spoken English Program
- Srijan - Social Internship
- One Week Long Yoga Awareness for All Round Development of Women Culminating in Virtual Yoga Day Celebrations
- Virtual Workshop on "Demystifying & Spreading Awareness About Organ Donation"
- Creating Awareness towards Nurturing & Protecting Nature Amidst Covid Pandemic
- Jagruti about ICC committee Constitution, Role and Functioning

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/institutional-distinctiveness/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

838

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

09-06-2022 04:01:52

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

24

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructure provided to the students by the Institute is as per the AICTE norms. In line with this, the Institute has board room, technology-enabled air conditioned classrooms, laboratories, well stocked library, reading room, seminar hall, gymnasium,

canteen, ladies common room, restroom, recreation room and common ground.

Following infrastructure facilities are made available to the students:

Classrooms: Technology enabled adequate number of well-furnished acoustic classrooms for lectures (core/electives), seminars, tutorials and other similar activities.

Laboratories: Computer labs are equipped with servers, upgraded computers with high-speed internet connectivity, good quality printers, scanners and efficient UPS backup.

Seminar Hall: Institute has one seminar hall with a seating capacity of 200. It is equipped with LCD Projectors, Wi-Fi internet connectivity, CCTV etc.

Library: Library is one of the largest tangible treasures of knowledge for the study material resources. NMITD Library resources are an amalgamation of number of study material formats.

Facilities

Total

Class rooms

07

Laboratories

02

Seminar Halls

01

Classrooms with LCD facilities

07

Classrooms with Wi-Fi/ LAN

07

Seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nmitd.edu.in/campus/#15330366032 69-60a4696a-14b3

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The extra-curricular activities prepare the students for learning life, organizational and leadership skills which helps them to work in multi-cultural backgrounds. Thus the culture and climate of the Institute enables students to be lifelong learners and innovators. The Institute encourages and facilitates the students to participate in various activities to enhance skills like leadership, team spirit and for holistic development. Extra-curricular activities like sports, outdoor and indoor games, gymnasium, cultural activities, communication skills development, yoga, sessions on health and hygiene etc. are conducted for students. A committee for cultural activities has been constituted. The committee conducts the Annual Intercollegiate Cultural festival "Roo-ba-Roo" comprising of various cultural events. However, due to COVID-19 pandemic and restrictions, the said fest was not conducted in the academic year 2020-21.

International Yoga Day is celebrated as per the guidelines and instructions of university to create awareness about Yoga which benefits our health and fitness

The Institute provides the following facilities:

Outdoor Games – Ground for Football, Cricket, Kho-Kho, Kabaddi and other sports

Indoor Games - Table Tennis Boards, Carroms, and Chess boards

Gymnasium – Well equipped air conditioned Gymnasium for the use of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nmitd.edu.in/campus/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nmitd.edu.in/campus/#15330366032 69-60a4696a-14b3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,95,486

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is an integral part of the teaching-learning activities.

The Institute library has a rich collection of more than 10,500 books. The library also has 12 national and international SCOPUS and UCG Care listed journals, research reports by faculty members, students and e-resources. Library also conducts informative and awareness sessions with student regarding SWAYAM, NDLI Club etc.

ERP: Since February 2016-till date.

Deccan Education Society (DES) had introduced Governing Education Management System 1.0(GEMS-1.0) from February 2016 in all its Institutes. However from January 2021, this was replaced by MasterSoft Education ERP Software.

ERP is used for:

- Accession for Books, Serials, and Multimedia Material.
- Access to Library Members
- Books Issue Return Transaction
- Report Generation for all library transactions
- e-mail to Students
- Fine Collection System (Linked with A/cSection)
- Book Reservation Through Web OPAC
- Overdue Reminders to the Users
- Allocation of Individual duties to library staff
- Maintaining Library Footfall

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://www.nmitd.edu.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

174708

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 100 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed and open source software. Computer labs are well connected to the internet help students and faculty member to carry out their academic and other work. Lab

assistants are available to support students and faculty member in their queries.

The campus is well connected with a well-planned Telecom Network with intercom facilities.

For the safety and cyber security of all the systems in the campus Cyber security system (Firewall) is installed through which Internet is distributed to all the routers after applying necessary filters based on categorization of stakeholders.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating:

- Secured Wi-Fi enabled campus
- Anti-virus is regularly installed on computers
- Computers are formatted in regular basis.
- IP based Surveillance System (CCTV) is configured in every classroom.
- IP based Telephony
- The IP Surveillance system and phone systems are establishedwith the following configuration
  - IP camera (1.2 to 12 MP, Hikvision) = 16
  - IP phone = 15
  - 11 Cisco Switches

Microsoft license has been purchased for online Teaching Learning and admin work. Site License for Microsoft Office 365 has also been obtained for students and staff of the Institute.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

214

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15,82,330

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms are allotted as per the student strength. The classrooms boards and furniture facilities are utilized regularly by the students and is at times also made available for governmental and non-governmental organizations for conducting their examinations. A detailed schedule is prepared for allocating the computer laboratories as per the respective timetables. The maintenance of computer hardware and software of the Institute is carried out by

third party experts through Annual Maintenance Contracts (AMCs). All outdated and under configured computers are disposed accordingly.

The buildings are maintained for their up-keep and repairs on a regular basis. The house keeping team regularly maintains the buildings, corridors and other places clean and tidy. The wash rooms are maintained by a team on a regular basis to maintain their usability. Annual maintenance contract (AMC) is given for maintenance of computers, Printers, CCTV Cameras, Water coolers/filters, gardening, cleaning etc. The cleaning and maintenance of drinking water coolers is carried out regularly. Electrical and the Plumbing related maintenance is done by local skilled persons. Overhead water tanks are cleaned periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

147

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.nmitd.edu.in/workshopsseminars-on-ipr-and-industryacademia-innovative-practices/#1642597585818-e250d4b8-d15a
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

128

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All round development and grooming of students can be the sole raison d'être of any HEI. Such a development, however, isn't feasible without students' active participation in planning, organizing, and execution of various curricular, extra-curricular, and certain administrative activities. We at NMITD strive to make academics and administration not merely student-centric, but actively student-driven by having them as direct representatives in different academic and administrative committees. This has helped us in building a bridge of trust, mutual respect, and collaborative open communication amongst students, faculty members and other stakeholders.

The following table lists all the active committees/cells at NMITD, with student representation.

Table 1: List of Functional Committees/Cells

Sr. No

Name of the Committee/Cell

Students' Representation

1.

College Development Committee (CDC)

Yes

2.

IQAC

Yes

3.

Students' Development Cell

Yes

4.

Students Council

Yes

5.

Research, Development & Conference Cell

Yes

6.

Sports & Cultural

Yes

7.

Placement Cell

Yes

8.

Alumni Cell

Yes

9.

Grievance Redressal Cell

Yes

10.

Internal Complaint Committee against sexual Harassment

Yes

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/committees/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are one of the proactive stakeholders of the Institute. An effective alumni network assures valuable financial, intellectual and human resource assistance to bridge the gap between academia and industry. The Institute grows when it contributes successful, innovative and skilled graduates to the society. At DES's NMITD we establish continuous association with our alumni by inviting them for the guest sessions via workshops and seminars. We appreciate their opinions and suggestions through various committees and feedbacks. Network building via common alumni portal which helps to accelerate placement process and industry connect with entrepreneurship opportunities. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extends support and guidance for social service combining with creative activities for rural area kids. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them into job providers. COVID-19 pandemic has introduced some new opportunities; some alumni have developed a social distancing application as a precautionary measure to contribute to the society. Institute initiated a virtual connect with the alumni to hear their personal experiences, progress and create enthusiasm amongst them.

File Description	Documents
Paste link for additional information	http://www.nmitd.edu.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To be a student centric professional Institute, harnessing the full potential of technology and management in the knowledge economy with a global outlook.

Mission: To groom budding managers and technocrats, ensuring a culture of enlightened practices of management and technology for sustained growth of work organizations and making a difference to the community.

Navinchandra Mehta Institute of Technology and Development, is a part of the illustrious Deccan Education Society, Pune which firmly believes in value based, professional education. The founders of the Deccan Education Society belonged to the Independence struggle of India and believed in core democratic values of liberty and equality. Effective governance is ensured through a structure of Governing Body, College Development Committee, Local Boards like Mumbai Board and statutory and non-statutory committees. The principle of local autonomy and central direction is practiced. The Vision and Mission of NMITD is firmly grounded in student teacher alchemy, peer based learning and a wide range of activities which creates a well-rounded personality sensitized to the social issues.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/vision-mission-quality-policy-of-nmitd/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices at DES's NMITD. The practices of decentralization and participative management are implemented throughout various curricular and co-curricular activities. One such representation is the online Faculty Development Programme on "Ethical Dimensions of Writing a Research Paper" which was conducted from 7th to 12th June 2021 in association with University of Mumbai. It was organized by IQAC and Research and Advisory Committee of DES's NMITD, with the proactive support of faculty members. In order to ensure smooth facilitation of the same, various committees were formed that worked as self-managed teams. The said committees had well defined roles and responsibilities that helped in effective and efficient conduction of the FDP. Each committee was constituted with a convenor and team members. The convenor for each committee was entrusted the complete responsibility of leading and streamlining each and every activity of the committee and allot tasks to its team members. Regular meetings were conducted by each committee and

accordingly reported to IQAC and Research and Advisory Committee. It was an enriching FDP with Resources Persons from India, Malaysia and UK and more than 150 participants.

Given below is the diagrammatic representation showing decentralization and participative management.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/wp-content/uploads/Annual-Report-2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At DES's NMITD, a research ecosystem is developed which is resilient, future oriented and technology inclined. The institutional Strategic/ perspective plan, fosters strategic advantage for the Industry, Teachers and students. As per the Strategic Plan, various research initiatives are encouraged that inculcate scientific temper and builds a vibrant community of management and technology researchers. A few activities initiated and successfully implemented as per the institutional Strategic/ perspective plan are as under:

1. The fifth "NCMAT 2021, "Leveraging, Technologies and Management Skills to improve the economy, during the New Normal" was held virtually, on 6th March 2021, in association with University of Mumbai and PTVA Institute of Management.
2. Initiation of PhD Research Centre in Management Studies at DES's NMITD
3. An outreach programme for the neighborhood community, at Vanvasi Kalyan Kendra, Talasari, Palghar, through a skill development certification, to empower the tribal youth, to be "job ready". This sensitizes the students to their social values, community work and social responsibility.
4. Provide a stimulating work environment for faculty and staff, where merit and hard work are recognized and rewarded. Accordingly three staff members completed their PhD during the said academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]
Paste link for additional information	https://www.nmitd.edu.in/nmitd-annual-report/
Upload any additional information	[View File]

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. which are stated by AICTE, DTE and University of Mumbai. Deccan Education Society is the parent body of NMITD. There are four bodies: The Council, the Governing Body, Trustees and the Board of Life Members. The representatives of Governing Body are members of council. The decision made by the College Development Committee is sent to Mumbai Board for resolution and recommendations are made to the Joint Board.

Decisions taken in staff meetings are further discussed in the CDC. The resolutions passed is sent to the Mumbai board and joint board for vetting. It is finally sanctioned in the Governing Body Meeting. Other administrative issues, like purchase they are sanctioned in the Institute Budget in advance and when they are to be purchased is routed through the Mumbai and Joint Board to the relevant centralized committee and finally sanctioned in the GB.

The appointment policy is based on roaster and latest norms of AICTE and University of Mumbai. The UGC panel interviews are scheduled for faculty members recruitment procedure and further processed to University of Mumbai for approval process.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.nmitd.edu.in/organogram/
Upload any additional information	[View File]

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management at DES's NMITD has set up effective measures to ensure the well-being of its teaching and non-teaching staff. A few initiatives taken for the same are as under:

i) Mediclaim facility for the medical reimbursements and expenses for staff and family members.

ii) Facility for employee Provident fund and group gratuity.

iii) Group Insurance scheme for its staff members along with 2 dependents each from their respective families.

iv) Maternity benefits as per the entitlements and amendments under the Maternity Benefit Act.

v) Leave Encashment after retirement (maximum up to 300 days) to the non-teaching staff members.

vi) Salary advance for festivals to the staff members.

vii) Canteen facility with meals at reasonable cost.

viii) Recreation room with indoor games facility.

ix) A fully equipped gymnasium for physical wellbeing of the staff.

x) Institute has a tie-up with Counsellor; Mrs. Sangita Vaze who is available as and when required to address the mental health and well-being of the staff members. This helps them become emotionally resilient.

xi) Institute also has a tie-up with local physician in case of medical emergencies

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal of the teaching staff is carried out in two ways. This is based on the students' feedback and self-appraisal form filled by each staff member. The said forms are confidential. Only the Director/Head of the Institute can assess the feedback and self-appraisal forms. The Director/Head of the Institute later adds inputs/remarks in the same based on the overall interaction and

contribution of staff during the academic year.

The Non-teaching staff appraisal is carried out by taking in consideration only self-appraisal forms. The said forms are then assessed by the head of the administration. Following this, the Director/ Head of the Institute assesses the self-appraisal forms and then inputs own remarks based on the overall interaction and contribution of staff during the academic year.

The confidential performance appraisal reports are also sent to the parent Organisation i.e. Deccan Education Society. Based on these reports the management can make recommendations towards development, improvement and appreciation of the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The central finance committee of Deccan Education Society has devised a mechanism of periodical assessment of different Institutions under it.

Internal audit is administered periodically twice or thrice a year, where the persons from central office come and check the financial transactions administered at the Institute. The accounting software is centrally linked, which ensures smooth functioning of financial and accounting activity.

Similarly, the external audit is completed by the statutory auditor appointed by the Deccan Education Society at the end of the financial year.

To avoid audit objections, the Institute has set a mechanism. The fund allocations and budgetary provisions are made at the time of preparing a budget for a particular financial year, after presenting it to CDC (College Development Committee) it is further sent to the central office for budget scrutiny. Central office after the scrutiny approves the budget for the particular financial year. The

budgeted direct income and revenue receipt and expenditure statement is prepared. After getting approval of the budget by the central finance committee, for the effective and efficient use of available financial resources, the provisions are made in accounting software. This is done to avoid the misuse of funds or inappropriate budget head allocation of the expenses made. A trial balance is taken periodically and cash register is maintained to review the day to day financial transactions. The accounting software displays the budgeted amount and the amount spent every time, thereby giving a clear picture in controlling the expenditures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

260

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The management of the Society is teacher based. Mumbai Board comprises of council members and Life Members which looks after Mumbai Board. All the facilities of the Institute are under the supervision and control of this Board. The Board surveys these facilities for their wear and tear every year and identifies the needs of maintenance and upkeep of the facilities and reports it to Institute administration.

Taking into account the needs of the maintenance and upkeep of the

facilities of the Institute, the administration prepares the budget which is placed before the College Development Committee (CDC), a statutory body, for its consideration and approval. The Governing Body of the Deccan Education Society, the parent institution then gives the final sanction to the budgetary provisions after their scrutiny by its Finance Committee.

Adequate budgetary provisions are made for development of infrastructure, for conducting various curricular, co-curricular and extra-curricular activities for various facilities, for newer initiatives, welfare schemes of students and research activities of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC in coordination with all committees has institutionalized multiple quality assurance strategies suitable for online teaching learning process in lockdown period.

The CDC and IQAC initiated the NBA accreditation process for the Institute. To initiate, MCA department has started NBA accreditation preparation. IQAC formed the steering committee and criteria are distributed among faculty members. The aim behind this accreditation procedure is to strengthen academic environment and quality of teaching and research through existing Outcome Based Education mechanism.

Other notable quality assurance mechanism was initiating uniform Standard Operating Procedures for all functions of the Institute. The activity is initiated by DES central office with the inception of new ERP software. According to nature of each Institute under DES, the Governing Body asked to design SOPs and ERP modules are customized according to SOPs submitted by each Institute. The committee convenor designed SOP/ flowchart based on working of committee and related norms of AICTE/ DTE/ University of Mumbai. All SOPs were checked by IQAC Chairperson and Coordinator and shared with ERP Centralized team. This practice bridged the gap of ERP

modules and actual working of Institute and it facilitated the smooth implementation of new ERP system.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/reports/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is instrumental in reviewing teaching learning and bringing about incremental improvements at the Institute. Given below are a few initiatives for the same:

1. **Completion of various online Faculty Development Programmes (ATAL), Short Term Training Programmes (AICTE), workshops, webinars and certification courses, etc. by faculty members.**
2. **Enriched results inspite of online mode of delivery of lectures.**
3. **Making e-resources of library available to students in lockdown via Whats App, website and NDL logins – Daily Newslines, BookShelf, Mindful Month- digital newspaper clipping service for DES's NMITD Students. Library had generated e-book shelves, clicking on the book cover leads to Open-Source e-books page, same with audio books as well. Besides , Web OPAC, Access to Online Subscription and Awareness sessions for effective use of NDLI, SWAYAM.**
4. **Effective use of social media for virtual presence of students – MMS-HR department motivated students to initiate Youtube Channel "Happy Managers' Hub" with a vision of spreading peace, wisdom and optimism in the world. Accordingly webinars and chat show were streamed live on Youtube.**
5. **The students are instructed to upload their certifications' posts and short videos of their open-source projects on their LinkedIn Profiles.**

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?v=aXYcAiHiGvM
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nmitd.edu.in/nmitd-annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

DES's NMITD promotes gender equity at the Institute. Separate common rooms are available for boys and girls. The entire campus has CCTV cameras installed as a security measure. A sanitary napkin vending machine is installed on campus.

Besides, the ICC committee had organized an online session on "Challenges of Mental Health Issues faced by the youth during pandemic". The session covered the effect of pandemic on all aspects of human life, especially teenagers and youngsters with sudden change in the mode of education (offline to online) and the fear of COVID19. Ms. Anuradha Kamesh, Counselling Psychologist and Career Counsellor, Founder of Mindz Infinity, addressed this issue with a total of 84 participants attending the same.

The WDC committee at DES's NMITD and JSKBS organized a virtual guest session on "Stree Shakti – Women Entrepreneurs" to unleash their personal & professional effectiveness and initiating the students'

journey towards being an effective global leader. The session was conducted by Smt. Meenal Mohadikar, the Founder President of Aamhi Udyogini Prathisthan, which is an NGO working for empowering thousands of women entrepreneurs from Maharashtra and Goa. A total of 97 participants attended the same.

File Description	Documents
Annual gender sensitization action plan	https://www.nmitd.edu.in/students-corner/#1594016428939-bb8c60d7-8fc8
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Safety and Security , Counseling, Common Rooms, sanitary vending machine,

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. e-waste disposal: The Institute has an association with MPCB and My Green Society for collecting and disposing of e-waste generated on campus. Instead of disposing of printer Cartridges, refilling is preferred. The cartridge is returned to the manufacturer wherever refilling is not possible. Old PCs and UPS batteries are exchanged for a nominal cost.
2. Plastic Free Campus: The Institute is developing the practice of a "Plastic Free Campus" by avoiding the use of plastic items or replacing them with paper items as far as possible. Throughout the campus, this awareness is generated through posters and pictorial messages. This helps in avoiding

generation of any non-degradable waste on campus.

3. **Solid and Liquid Waste Management:** As per the norms of the Municipal Corporation of greater Mumbai (MCGM), the waste is segregated into dry waste and wet waste. Further it is bifurcated into recyclable and non-recyclable and is disposed accordingly. The use of harmful insecticides and pesticides is avoided on campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

At DES's NMITD we maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The efforts are made to make the Institute environment inclusive: At DES's NMITD students are from different parts of India and different regions of Maharashtra. The students from different socio-economic, geographic and linguistic backgrounds are at ease studying here. Most of our faculty members have undergone the AICTE certification of Human Values and they consciously attempt to inculcate universal human values amongst students.

For maintaining this regional harmony, Institute celebrates Marathi Bhasha Divas in honour of the Marathi Language. It is celebrated on 27th February to rejoice the birth anniversary of Dnyanpeeth award winner and renowned late poet, Shri. V.V. Shirwadkar often known as "Kusumagraj". Marathi being the official language of Maharashtra, the focus of this celebration is to promote the Maharashtrian culture amongst the students of NMITD. The Library department organizes an exhibition of various Marathi books in the Library.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

DES's NMITD undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties, and responsibilities of the citizens.

On 12th December 2020 Institute organized an activity, "Jagruti about ICC Committee Constitution, Role and Functioning" on a virtual platform for teaching and non-teaching staff. The invited speaker, Mrs. Madhushree Joshi professor in DES's Law College, explained the Composition of the Internal Complaint Committee, members, and their qualifications. On 6th November 2020, the Institute celebrated Vigilance Awareness week with the theme "Demystifying cyber security Threats". The main purpose of this activity was to generate awareness about the ill effects of corruption.

The Institute had organized an awareness activity, "How to Manage Professional Effectiveness? - Post Pandemic" for students virtually on 19th June 2021 for unleashing their personal & professional effectiveness and initiating the students' journey towards being an effective global leader. The invited speaker was an HR and training professional with more than 21 years of experience. The speaker talked about commercial awareness, forward planning, and strategic thinking, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.nmitd.edu.in/nmitd-annual-report/
Any other relevant information	https://www.nmitd.edu.in/workshopsseminars-on-ipr-and-industryacademia-innovative-practices/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

DES's NMITD celebrates or organizes national and international commemorative days, events and festivals. The celebration of such events imbibing Nationalism and Patriotism among the students and staff. Our Institute celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders.

Sr. No.

Activity Name

Date

Number of Participants

1.

Founders' Day

9th August 2020

140

2.

Library Day

12th August 2020

53

3.

Independence Day

15th August 2020

20

4.

Dr. APJ Abdul Kalam's birth anniversary

15th October 2020

85

5.

Republic Day

26th January 2021

28

6.

Women's Day

8th March 2021

65

7.

World Environment Day

5th June 2021

57

8.

International Yoga Day

26th June 2021

100

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1- Creativity Lab

1 Objective of the Practice

Inspire and support MMSs/ MCAs to foster a culture of creativity and innovation and cultivate an innovative mindset

2 The Context

To transform the education system with creativity as integral part.

3 The Practice – Creativity Lab

Through a blend of enabling & vitalized perspectives on topics of creativity, innovation, the practice facilitates environment to unleash unique creative selves and unfold creative, innovative potential.

4 Evidence of Success

MMS and MCA students are maintaining Vision Board and Ideation Journal. There is an awareness regarding the use of Mind Maps for their professional and personal lives.

5 Problems Encountered and Resources Required

Idea Generation is crucial and difficult aspect of the Lab.

2- Kartavyam : Institutional Social Responsibility with Vanvasi Kalyan Kendra, Talasari, Palghar

1. Objective of the Practice:

To empower tribal students with job ready skills and sensitize the MCA and MMS students to their social responsibilities.

2. The Context:

Sensitizing students to their social responsibility.

3. The Practice

First batch of 28 tribal students were given digital literacy training for 36 hours. It included hands-on training on Microsoft office tools and mobile apps like google maps, google assistant.

4. Evidence of the Success

Tribal students have started using excel and based on their practice will achieve proficiency along with Google Assistant and Map for employment and travel.

5. Problems Encountered and Resources Required

Talasari Palghar lacks internet connectivity and power failure hence only offline sessions are possible.

File Description	Documents
Best practices in the Institutional website	https://www.nmitd.edu.in/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

RACHANA – Nurturing Students Quest for Knowledge

The magazine plays an instrumental role in providing exposure to the students to develop their domain and writing skills.

MCA department has Tech Pulse and MMS department has Connecting the Dots. It cover new developments, inventions and innovations in field of IT and management. It is compiled and contributed by DES's NMITD students and faculty members.

Departmental Magazine is a platform for students to express their creativity and showcase their domain and writing skills. TechPulse contains the snapshot of the latest updates in the field of IT and various domains, languages and apps, etc. Connecting the Dots enumerates different managerial concepts and creative thoughts.

Departmental Magazine is an opportunity for students to keep themselves abreast about the new and upcoming developments in field of IT and management. Both Tech Pulse and Connecting the Dots have a great educative value. These help inencouraging the students to think, write, and thus help them in developing their writing skills and talent. This would be an bi annual magazine by the MCA and MMS Department.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

DES's Navinchandra Mehta Institute of Technology and Development runs two programmes, Master of Computer Application (MCA) and Master of Management Studies (MMS). Both the programmes are affiliated to the University of Mumbai. Accordingly, the Institute follows all the regulations that govern the curriculum implementation and administered as prescribed by the University of Mumbai.

To ensure effective online curriculum delivery throughout the academic year 2020-21 licenced software of Microsoft Teams was purchased by the parent organization DES. Accordingly all the students and staff members were given their respective login IDs that ensured smooth conduct of all the curricular and co-curricular activities throughout the academic year.

The entire planning for the academic year is initiated by the respective academic coordinators along with the IQAC. This is in sync with the University academic schedule. The departmental meetings that are held at the beginning of the each semester ensure that all the faculty members follow the syllabus as per the prescribed pattern course-wise. The syllabus which is exhaustive and inclusive covers all the details regarding teaching hours, assessment methods and teaching pedagogy.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.nmitd.edu.in/academic-calendar-2/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At DES's NMITD, both the MCA and MMS programmes are affiliated to the University of Mumbai. Accordingly the academic coordinators follow the broad framework given by the University of Mumbai for

the Institute academic calendar and Continuous Internal Evaluation (CIE). However, due to the pandemic situation the broad framework was revised and articulated as per the prevalent situation. Accordingly all the faculty members and students were intimated regularly regarding various circulars, notices issued by the University.

The Institute academic calendar includes all the activities and related responsibilities that are allotted to the respective committees as per the schedule prescribed by University of Mumbai. Accordingly CIE was conducted online through MCQ based examinations, online presentations, online mock viva-Voce and practical examinations, etc. The attendance for the same was maintained through Microsoft Teams. The assessment for the papers both for internal and external evaluation was conducted online using Microsoft Forms/Teams as the platform. The Examination Committee, Examination Unfair means/Grievances Committee and Result Committee together ensured the smooth conduction of all the Online Examination Activities including result declaration for Examinations conducted at the Institute level through ERP.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.nmitd.edu.in/academic-calendar-2/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

130

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

DES's NMITD believes in nurturing the holistic development of the students. The thrust is on sensitizing students towards issues related to gender equality, environment & sustainability, human values and the ethical dimensions which would impact their decisions both in personal and professional lives. Some of the courses in the MCA and MMS curriculum include, Ethics & CSR, Green Computing apart from compulsory projects like Social Relevance of Business and Institutional Social Responsibility. On similar lines, guest sessions were conducted by industry experts and our alumni based on Professional Ethics such as "Business and General Etiquette".

As businesses try to create economic value and contribute to society, professional courses are focused on sensitizing the students, about the role they play in decision making in order to build sustainable organizations. As regards to gender sensitivity, a workshop was conducted on Menstruation Hygiene for girl students.

Our Institute observed "Nisarga Pujan" where students and staff were encouraged to plant and nurture a tree and hence respect flora and fauna. This initiative helped generate awareness about Environment and Sustainability amongst students and staff. National festivals are celebrated like Independence Day and Republic Day which reiterate the patriotic, human and moral values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

304

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://www.nmitd.edu.in/wp-content/uploads/Feedback-Reports-Upto-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.nmitd.edu.in/wp-content/uploads/Feedback-Reports-Upto-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

273

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

128

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute promotes a positive environment for the development and enrichment of the students on campus. This inculcates a healthy proliferative student-faculty interaction. At DES's NMITD students are assessed based on the levels of their proficiencies.

Through competency mapping of the students during their regular assessments/tests and mentoring, advanced learners are identified. A few initiatives organized by the Institute for them include the following:

i) Encouraging their creativity and ideas.

ii) Involving them in e-cell initiatives and promoting their entrepreneurship skills.

iii) Initiating their interactive sessions related to their domains for junior students.

iv) Involving them in various committees and assigning them various responsibilities /tasks.

v)Motivating them for writing research papers, co-curricular activities, conferences, seminars/workshops etc.

vi)Encouraging them for domain specific professional certifications

The Institute follows a student centric approach towards slow learners. The faculty members regularly interact, counsel and mentor the students depending on their academic record (Unable to do so for 2020-21 due to online evaluation process), family background, socio-economic status etc. Besides, additional sessions, tutorials etc. are arranged for the slow learners in

order to help them cope up with any challenge whatsoever.

This helps in a comprehensive development of all types of students at the Institute.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/nmitd-annual-report/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
273	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At DES's NMITD, different systematic methodologies are carried out that promote student centric learning experiences. Both the MCA and MMS programmes focus on the same and the faculty members try to inculcate these in their teaching-learning pedagogy. Owing to the pandemic situation online mode was used for conducting the same. The MCA department, conducted activities on case-study solving, research-paper writing in order to enhance the problem solving methodology of the students. Current market scenarios and practices are also covered in routine assignments for various subjects. This includes a practice of inculcating reading newspaper, reading books and writing book reviews etc. The MMS students launched a free initiative called the Happy Manager's Hub under which they conducted chat show and webinar live on YouTube. This enhanced the creative streak amongst students thereby encouraging experiential learning among them. The annual event of "Share Bazaar" organized every year is also one such example. Besides, students can also assess various e-resources that are available in the library for students' easy access.

The comprehensive framework of the curriculum gives ample scope to include student-centric methods in the teaching learning pedagogy. It focuses on sharpening the knowledge, skills, abilities and interest of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.nmitd.edu.in/nmitd-annual-report/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the onset of the COVID-19 pandemic, technology provided the much needed primitive base to stay connected with students. DES, the parent organization procured the licensed software of Microsoft and accordingly all the staff members and students were given the login IDs. All the faculty members are provided with laptops and were granted permission to use the same at home. This helped to conduct curricular and related co-curricular activities throughout the period remotely. All the examinations were conducted in the online mode on Microsoft Teams/Forms. Each class was grouped accordingly on the Microsoft Teams platform. This helped the faculty members to align lectures, notes sharing, file sharing etc. with the students. The lectures were also recorded on the online module that enhanced the teaching-learning besides providing all-time access to students to the downloaded lecture recording.

Using the ICT tools, faculty members were able to conduct various webinars, add-on courses and certificate courses. Various e-resources are available in the library for students as well as faculty members. This helped the students thereby giving them easy access to the library during the lockdown period. In spite of pandemic, teaching-learning remained unaffected due to efficient use and availability of various ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

123

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At DES's NMITD, both the programmes are affiliated to the University of Mumbai. Accordingly all the norms related to the assessments as prescribed by the University are strictly adhered to. However, due to the COVID-19 pandemic the said norms were revised from time to time depending on the prevalent situation. All the related circulars and notifications were promptly communicated to the students. The mode of conduct for all the assessments as prescribed by University was online on Microsoft portal. This was in accordance to the circulars and notifications issued by the University of Mumbai. The assessments were in the form of either multiple choice questions and/or subjective questions to be written and uploaded in the form of a PDF file. Results are meticulously checked and verified by the Results Committee to avoid data entry errors affecting the performance of the students and then submitted to the University of Mumbai according to their notification.

At DES's NMITD, the Examination Committee, the Examination Unfair Means Committee and the Results Committee worked in complete coordination to ensure smooth, transparent and robust conduct even during the COVID-19 pandemic.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nmitd.edu.in/examinations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of students regarding evaluation of University examinations are addressed as per the ordinances, rules and regulations of the University of Mumbai. DES's NMITD has constituted an Examination Committee, Examination Unfair Means Committee and Results Committee to ensure timely smooth conduction and execution of the entire examination process.

The student can apply for verification and revaluation of marks within 8 days from declaration of results as per the norms of the University. A request for the photocopy of the answer book can be made by the examinee. However, since this academic year the examinations were conducted in online mode, the said facility was not applicable for the students. The examination was conducted with proctored mechanism where students were asked to turn on their camera at all times and their identity was verified with a photo ID proof. However, in case of any network errors, medical emergency or any related grievance regarding the examination, complete assistance and cooperation was rendered to the students by the said committees. Any malpractices/unfair means whatsoever are referred to the Examination Unfair Means Committee.

The Results Committee works diligently in order to avoid any errors affecting the performance of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nmitd.edu.in/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DES's NMITD is affiliated to University of Mumbai (UoM), DTE and AICTE. It adheres to the syllabus prescribed by the University of Mumbai for MCA and MMS. POs and COs are framed and articulated through a rigourous process adopted by the Board of Studies of MMS, University of Mumbai which includes discussions and deliberations with all stakeholders. DES's NMITD MCA faculty members, played a pivotal role in designing the two-year curriculum of MCA of UoM as a part of Syllabus framing committee. The students are informed about the POs and COs during the Orientation Programme. They are displayed at prominent places in the Institute, on the website, in placement and admission brochure for all the other stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nmitd.edu.in/programme-and-course-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment level of CO and PO is measured in terms of student performance in Semester End Examination (SEE) and Continuous Internal Evaluation (CIE). The Course Co-ordinator and HoD(MCA) combines all PO attainment for all courses taught during the semester and compute the overall attainment of POs. The attainment level is calculated as total of direct attainment and indirect attainment. The tools of direct attainment include, SEE, Project Evaluation, and Research Paper Evaluation. Indirect Evaluation include placement record of a batch, feedbacks from various stakeholders including Alumni, Recruiters, Industry experts. The course and programme effectiveness is measured both in terms of Course Outcome feedback and Graduate Exit feedback. In each of the courses, the faculty members indicate curriculum components that match the programme outcomes for their course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nmitd.edu.in/programme-and-course-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

92

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.nmitd.edu.in/nmitd-annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nmitd.edu.in/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute provides platform for enriching discussions to research scholars, academicians, industry experts, entrepreneurs

and students on current themes relevant to both educational and corporate sector by means of conducting national conference for technology and management.

The Institute requires that the research carried out at all levels is conducted according to high ethical standards. The syllabus of both MCA and MMS programmes includes research projects, internships etc. and some of the credible research papers of the students are also published in the UCG listed journals and conference proceedings bearing ISSN/ISBN number. To facilitate the research activity, the Institute avails research databases like J-Gate, EBSCO, CRISIL etc. A week long national online FDP in association with University of Mumbai on "Ethical Dimension in writing Research Paper" was conducted in June 2021.

The Institute has five faculty members and two librarians who have been already awarded Ph.D. and one of them is also in the process of pursuing her Post Doctorate from Oxford University. Remaining faculty members are pursuing their Ph.D. The faculty members of the Institute are active in publishing their research work in conference proceedings, journals of national and International repute like SCOPUS, Web of Science, IEEE and UGC CARE.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nmitd.edu.in/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.nmitd.edu.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Skill and holistic development is crucial to the success of students in the job market, skills are of less value in the absence of appropriate value systems. In India, with cultural pluralities and diversities, it is essential that students imbibe the appropriate values.

DES's NMITD has an outreach programme for the neighborhood community, at Vanvasi Kalyan Kendra, Talasari, Palghar, through a skill development certification, to empower the tribal youth, to be "job ready". DES's NMITD engages MCA and MMS students as volunteers, at Talasari, which sensitizes them to their social values, community work and social responsibility. This activity leads to student's greater sense of social values and being a responsible citizen.

Furthermore to sensitize students to social issues, for their holistic development, and impact, DES's NMITD has conducted the following programmes

- **TSEP -Telephonic Spoken English Program**
- **Srijan - Social Internship**
- **One Week Long Yoga Awareness for All Round Development of Women Culminating in Virtual Yoga Day Celebrations**
- **Virtual Workshop on "Demystifying & Spreading Awareness About Organ Donation"**
- **Creating Awareness towards Nurturing & Protecting Nature Amidst Covid Pandemic**
- **Jagruti about ICC committee Constitution, Role and Functioning**

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/institutional-distinctiveness/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

838

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

24

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructure provided to the students by the Institute is as per the AICTE norms. In line with this, the Institute has board room, technology-enabled air conditioned classrooms, laboratories, well stocked library, reading room, seminar hall, gymnasium, canteen, ladies common room, restroom, recreation room and common ground.

Following infrastructure facilities are made available to the students:

Classrooms: Technology enabled adequate number of well-furnished acoustic classrooms for lectures (core/electives), seminars, tutorials and other similar activities.

Laboratories: Computer labs are equipped with servers, upgraded computers with high-speed internet connectivity, good quality printers, scanners and efficient UPS backup.

Seminar Hall: Institute has one seminar hall with a seating capacity of 200. It is equipped with LCD Projectors, Wi-Fi internet connectivity, CCTV etc.

Library: Library is one of the largest tangible treasures of knowledge for the study material resources. NMITD Library resources are an amalgamation of number of study material formats.

Facilities

Total

Class rooms

07

Laboratories

02

Seminar Halls

01

Classrooms with LCD facilities

07

Classrooms with Wi-Fi/ LAN

07

Seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.nmitd.edu.in/campus/#153303660 3269-60a4696a-14b3

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The extra-curricular activities prepare the students for learning life, organizational and leadership skills which helps them to work in multi-cultural backgrounds. Thus the culture and climate of the Institute enables students to be lifelong learners and innovators. The Institute encourages and facilitates the students to participate in various activities to enhance skills like leadership, team spirit and for holistic development. Extra-curricular activities like sports, outdoor and indoor games, gymnasium, cultural activities, communication skills development, yoga, sessions on health and hygiene etc. are conducted for students. A committee for cultural activities has been constituted. The committee conducts the Annual Intercollegiate Cultural festival "Roo-ba-Roo" comprising of various cultural events. However, due to COVID-19 pandemic and restrictions, the said fest was not conducted in the academic year 2020-21.

International Yoga Day is celebrated as per the guidelines and

instructions of university to create awareness about Yoga which benefits our health and fitness

The Institute provides the following facilities:

Outdoor Games - Ground for Football, Cricket, Kho-Kho, Kabaddi and other sports

Indoor Games - Table Tennis Boards, Carroms, and Chess boards

Gymnasium - Well equipped air conditioned Gymnasium for the use of students and staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nmitd.edu.in/campus/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nmitd.edu.in/campus/#153303660 3269-60a4696a-14b3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,95,486

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is an integral part of the teaching-learning activities. The Institute library has a rich collection of more than 10,500 books. The library also has 12 national and international SCOPUS and UCG Care listed journals, research reports by faculty members, students and e-resources. Library also conducts informative and awareness sessions with student regarding SWAYAM, NDLI Club etc.

ERP: Since February 2016-till date.

Deccan Education Society (DES) had introduced Governing Education Management System 1.0(GEMS-1.0) from February 2016 in all its Institutes. However from January 2021, this was replaced by MasterSoft Education ERP Software.

ERP is used for:

- **Accession for Books, Serials, and Multimedia Material.**
- **Access to Library Members**
- **Books Issue Return Transaction**
- **Report Generation for all library transactions**
- **e-mail to Students**
- **Fine Collection System (Linked with A/cSection)**
- **Book Reservation Through Web OPAC**
- **Overdue Reminders to the Users**
- **Allocation of Individual duties to library staff**
- **Maintaining Library Footfall**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.nmitd.edu.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

174708

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 100 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed and open source software. Computer labs are well connected to the internet help students and faculty member to carry out their academic and other work. Lab assistants are available to support students and faculty member in their queries.

The campus is well connected with a well-planned Telecom Network with intercom facilities.

For the safety and cyber security of all the systems in the campus Cyber security system (Firewall) is installed through which Internet is distributed to all the routers after applying necessary filters based on categorization of stakeholders.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating:

- Secured Wi-Fi enabled campus
- Anti-virus is regularly installed on computers
- Computers are formatted in regular basis.
- IP based Surveillance System (CCTV) is configured in every classroom.
- IP based Telephony
- The IP Surveillance system and phone systems are establishedwith the following configuration
  - IP camera (1.2 to 12 MP, Hikvision) = 16
  - IP phone = 15
  - 11 Cisco Switches

Microsoft license has been purchased for online Teaching Learning and admin work. Site License for Microsoft Office 365 has also been obtained for students and staff of the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

214

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15,82,330

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms are allotted as per the student strength. The classrooms boards and furniture facilities are utilized regularly by the students and is at times also made available for governmental and non-governmental organizations for conducting their examinations. A detailed schedule is prepared for allocating the computer laboratories as per the respective timetables. The maintenance of computer hardware and software of the Institute is carried out by third party experts through Annual Maintenance Contracts (AMCs). All outdated and under configured computers are disposed accordingly.

The buildings are maintained for their up-keep and repairs on a regular basis. The house keeping team regularly maintains the buildings, corridors and other places clean and tidy. The wash rooms are maintained by a team on a regular basis to maintain their usability. Annual maintenance contract (AMC) is given for maintenance of computers, Printers, CCTV Cameras, Water coolers/filters, gardening, cleaning etc. The cleaning and maintenance of drinking water coolers is carried out regularly. Electrical and the Plumbing related maintenance is done by local skilled persons. Overhead water tanks are cleaned periodically.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

147

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://www.nmitd.edu.in/workshopsseminars-on-ipr-and-industryacademia-innovative-practices/#1642597585818-e250d4b8-d15a
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

81

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

128

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All round development and grooming of students can be the sole raison d'être of any HEI. Such a development, however, isn't feasible without students' active participation in planning,

organizing, and execution of various curricular, extra-curricular, and certain administrative activities. We at NMITD strive to make academics and administration not merely student-centric, but actively student-driven by having them as direct representatives in different academic and administrative committees. This has helped us in building a bridge of trust, mutual respect, and collaborative open communication amongst students, faculty members and other stakeholders.

The following table lists all the active committees/cells at NMITD, with student representation.

Table 1: List of Functional Committees/Cells

Sr. No

Name of the Committee/Cell

Students' Representation

1.

College Development Committee (CDC)

Yes

2.

IQAC

Yes

3.

Students' Development Cell

Yes

4.

Students Council

Yes

5.

Research, Development & Conference Cell

Yes

6.

Sports & Cultural

Yes

7.

Placement Cell

Yes

8.

Alumni Cell

Yes

9.

Grievance Redressal Cell

Yes

10.

Internal Complaint Committee against sexual Harassment

Yes

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/committees/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are one of the proactive stakeholders of the Institute. An effective alumni network assures valuable financial, intellectual and human resource assistance to bridge the gap between academia and industry. The Institute grows when it contributes successful, innovative and skilled graduates to the society. At DES's NMITD we establish continuous association with our alumni by inviting them for the guest sessions via workshops and seminars. We appreciate their opinions and suggestions through various committees and feedbacks. Network building via common alumni portal which helps to accelerate placement process and industry connect with entrepreneurship opportunities. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extends support and guidance for social service combining with creative activities for rural area kids. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them into job providers. COVID-19 pandemic has introduced some new opportunities; some alumni have developed a social distancing application as a precautionary measure to contribute to the society. Institute initiated a virtual connect with the alumni to hear their personal experiences, progress and create enthusiasm amongst them.

File Description	Documents
Paste link for additional information	http://www.nmitd.edu.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To be a student centric professional Institute, harnessing the full potential of technology and management in the knowledge economy with a global outlook.

Mission: To groom budding managers and technocrats, ensuring a culture of enlightened practices of management and technology for sustained growth of work organizations and making a difference to the community.

Navinchandra Mehta Institute of Technology and Development, is a part of the illustrious Deccan Education Society, Pune which firmly believes in value based, professional education. The founders of the Deccan Education Society belonged to the Independence struggle of India and believed in core democratic values of liberty and equality. Effective governance is ensured through a structure of Governing Body, College Development Committee, Local Boards like Mumbai Board and statutory and non-statutory committees. The principle of local autonomy and central direction is practiced. The Vision and Mission of NMITD is firmly grounded in student teacher alchemy, peer based learning and a wide range of activities which creates a well-rounded personality sensitized to the social issues.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/vision-mission-quality-policy-of-nmitd/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices at DES's NMITD. The practices of decentralization and participative management are implemented throughout various curricular and co-curricular activities. One such representation is the online Faculty Development Programme on "Ethical Dimensions of Writing a Research Paper" which was conducted from 7th to 12th June 2021 in association with University of Mumbai. It was organized by IQAC and Research and Advisory Committee of DES's NMITD, with the proactive support of faculty members. In order to ensure smooth facilitation of the same, various committees were formed that worked as self-managed teams. The said committees had well defined roles and responsibilities that helped in effective and efficient conduction of the FDP. Each committee was constituted with a convenor and team members. The convenor for each committee was enthrusted the complete responsibility of leading and streamlining each and every activity of the committee and allot tasks to its team members. Regular meetings were conducted by each committee and accordingly reported to IQAC and Research and Advisory Committee. It was an enriching FDP with Resources Persons from India, Malaysia and UK and more than 150 participants.

Given below is the diagrammatic representation showing decentralization and participative management.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/wp-content/uploads/Annual-Report-2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At DES's NMITD, a research ecosystem is developed which is resilient, future oriented and technology inclined. The institutional Strategic/ perspective plan, fosters strategic advantage for the Industry, Teachers and students. As per the Strategic Plan, various research initiatives are encouraged that inculcate scientific temper and builds a vibrant community of management and technology researchers. A few activities initiated and successfully implemented as per the institutional Strategic/ perspective plan are as under:

1. The fifth "NCMAT 2021, "Leveraging, Technologies and Management Skills to improve the economy, during the New Normal" was held virtually, on 6th March 2021, in association with University of Mumbai and PTVA Institute of Management.
2. Initiation of PhD Research Centre in Management Studies at DES's NMITD
3. An outreach programme for the neighborhood community, at Vanvasi Kalyan Kendra, Talasari, Palghar, through a skill development certification, to empower the tribal youth, to be "job ready". This sensitizes the students to their social values, community work and social responsibility.
4. Provide a stimulating work environment for faculty and staff, where merit and hard work are recognized and rewarded. Accordingly three staff members completed their PhD during the said academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.nmitd.edu.in/nmitd-annual-report/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup,

appointment and service rules, procedures, etc. which are stated by AICTE, DTE and University of Mumbai. Deccan Education Society is the parent body of NMITD. There are four bodies: The Council, the Governing Body, Trustees and the Board of Life Members. The representatives of Governing Body are members of council. The decision made by the College Development Committee is sent to Mumbai Board for resolution and recommendations are made to the Joint Board.

Decisions taken in staff meetings are further discussed in the CDC. The resolutions passed is sent to the Mumbai board and joint board for vetting. It is finally sanctioned in the Governing Body Meeting. Other administrative issues, like purchase they are sanctioned in the Institute Budget in advance and when they are to be purchased is routed through the Mumbai and Joint Board to the relevant centralized committee and finally sanctioned in the GB.

The appointment policy is based on roaster and latest norms of AICTE and University of Mumbai. The UGC panel interviews are scheduled for faculty members recruitment procedure and further processed to University of Mumbai for approval process.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.nmitd.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management at DES's NMITD has set up effective measures to ensure the well-being of its teaching and non-teaching staff. A few initiatives taken for the same are as under:

i) Mediclaim facility for the medical reimbursements and expenses for staff and family members.

ii) Facility for employee Provident fund and group gratuity.

iii) Group Insurance scheme for its staff members along with 2 dependents each from their respective families.

iv) Maternity benefits as per the entitlements and amendments under the Maternity Benefit Act.

v) Leave Encashment after retirement (maximum up to 300 days) to the non-teaching staff members.

vi) Salary advance for festivals to the staff members.

vii) Canteen facility with meals at reasonable cost.

viii) Recreation room with indoor games facility.

ix) A fully equipped gymnasium for physical wellbeing of the staff.

x) Institute has a tie-up with Counsellor; Mrs. Sangita Vaze who is available as and when required to address the mental health and well-being of the staff members. This helps them become

emotionally resilient.

xi) Institute also has a tie-up with local physician in case of medical emergencies

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal of the teaching staff is carried out in two ways. This is based on the students' feedback and self-appraisal form filled by each staff member. The said forms are confidential. Only the Director/Head of the Institute can assess the feedback

and self-appraisal forms. The Director/Head of the Institute later adds inputs/remarks in the same based on the overall interaction and contribution of staff during the academic year.

The Non-teaching staff appraisal is carried out by taking in consideration only self-appraisal forms. The said forms are then assessed by the head of the administration. Following this, the Director/ Head of the Institute assesses the self-appraisal forms and then inputs own remarks based on the overall interaction and contribution of staff during the academic year.

The confidential performance appraisal reports are also sent to the parent Organisation i.e. Deccan Education Society. Based on these reports the management can make recommendations towards development, improvement and appreciation of the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The central finance committee of Deccan Education Society has devised a mechanism of periodical assessment of different Institutions under it.

Internal audit is administered periodically twice or thrice a year, where the persons from central office come and check the financial transactions administered at the Institute. The accounting software is centrally linked, which ensures smooth functioning of financial and accounting activity.

Similarly, the external audit is completed by the statutory auditor appointed by the Deccan Education Society at the end of the financial year.

To avoid audit objections, the Institute has set a mechanism. The fund allocations and budgetary provisions are made at the time of preparing a budget for a particular financial year, after presenting it to CDC (College Development Committee) it is

further sent to the central office for budget scrutiny. Central office after the scrutiny approves the budget for the particular financial year. The budgeted direct income and revenue receipt and expenditure statement is prepared. After getting approval of the budget by the central finance committee, for the effective and efficient use of available financial resources, the provisions are made in accounting software. This is done to avoid the misuse of funds or inappropriate budget head allocation of the expenses made. A trial balance is taken periodically and cash register is maintained to review the day to day financial transactions. The accounting software displays the budgeted amount and the amount spent every time, thereby giving a clear picture in controlling the expenditures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

260

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The management of the Society is teacher based. Mumbai Board comprises of council members and Life Members which looks after Mumbai Board. All the facilities of the Institute are under the supervision and control of this Board. The Board surveys these facilities for their wear and tear every year and identifies the needs of maintenance and upkeep of the facilities and reports it

to Institute administration.

Taking into account the needs of the maintenance and upkeep of the facilities of the Institute, the administration prepares the budget which is placed before the College Development Committee (CDC), a statutory body, for its consideration and approval. The Governing Body of the Deccan Education Society, the parent institution then gives the final sanction to the budgetary provisions after their scrutiny by its Finance Committee.

Adequate budgetary provisions are made for development of infrastructure, for conducting various curricular, co-curricular and extra-curricular activities for various facilities, for newer initiatives, welfare schemes of students and research activities of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC in coordination with all committees has institutionalized multiple quality assurance strategies suitable for online teaching learning process in lockdown period.

The CDC and IQAC initiated the NBA accreditation process for the Institute. To initiate, MCA department has started NBA accreditation preparation. IQAC formed the steering committee and criteria are distributed among faculty members. The aim behind this accreditation procedure is to strengthen academic environment and quality of teaching and research through existing Outcome Based Education mechanism.

Other notable quality assurance mechanism was initiating uniform Standard Operating Procedures for all functions of the Institute. The activity is initiated by DES central office with the inception of new ERP software. According to nature of each Institute under DES, the Governing Body asked to design SOPs and ERP modules are customized according to SOPs submitted by each Institute. The committee convenor designed SOP/ flowchart based

on working of committee and related norms of AICTE/ DTE/ University of Mumbai. All SOPs were checked by IQAC Chairperson and Coordinator and shared with ERP Centralized team. This practice bridged the gap of ERP modules and actual working of Institute and it facilitated the smooth implementation of new ERP system.

File Description	Documents
Paste link for additional information	https://www.nmitd.edu.in/reports/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is instrumental in reviewing teaching learning and bringing about incremental improvements at the Institute. Given below are a few initiatives for the same:

1. Completion of various online Faculty Development Programmes (ATAL), Short Term Training Programmes (AICTE), workshops, webinars and certification courses, etc. by faculty members.
2. Enriched results inspite of online mode of delivery of lectures.
3. Making e-resources of library available to students in lockdown via Whats App, website and NDL logins – Daily Newslines, BookShelf, Mindful Month- digital newspaper clipping service for DES's NMITD Students. Library had generated e-book shelves, clicking on the book cover leads to Open-Source e-books page, same with audio books as well. Besides , Web OPAC, Access to Online Subscription and Awareness sessions for effective use of NDLI, SWAYAM.
4. Effective use of social media for virtual presence of students – MMS-HR department motivated students to initiate Youtube Channel "Happy Managers' Hub" with a vision of spreading peace, wisdom and optimism in the world. Accordingly webinars and chat show were streamed live on Youtube.
5. The students are instructed to upload their certifications' posts and short videos of their open-source projects on their LinkedIn Profiles.

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?v=aXYcAiHiGvM
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nmitd.edu.in/nmitd-annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

DES's NMITD promotes gender equity at the Institute. Separate common rooms are available for boys and girls. The entire campus has CCTV cameras installed as a security measure. A sanitary napkin vending machine is installed on campus.

Besides, the ICC committee had organized an online session on "Challenges of Mental Health Issues faced by the youth during pandemic". The session covered the effect of pandemic on all

aspects of human life, especially teenagers and youngsters with sudden change in the mode of education (offline to online) and the fear of COVID19. Ms. Anuradha Kamesh, Counselling Psychologist and Career Counsellor, Founder of Mindz Infinity, addressed this issue with a total of 84 participants attending the same.

The WDC committee at DES's NMITD and JSKBS organized a virtual guest session on "Stree Shakti – Women Entrepreneurs" to unleash their personal & professional effectiveness and initiating the students' journey towards being an effective global leader. The session was conducted by Smt. Meenal Mohadikar, the Founder President of Aamhi Udyogini Prathisthan, which is an NGO working for empowering thousands of women entrepreneurs from Maharashtra and Goa. A total of 97 participants attended the same.

File Description	Documents
Annual gender sensitization action plan	https://www.nmitd.edu.in/students-corner/#1594016428939-bb8c60d7-8fc8
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Safety and Security , Counseling, Common Rooms, sanitary vending machine,

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. e-waste disposal: The Institute has an association with

MPCB and My Green Society for collecting and disposing of e-waste generated on campus. Instead of disposing of printer Cartridges, refilling is preferred. The cartridge is returned to the manufacturer wherever refilling is not possible. Old PCs and UPS batteries are exchanged for a nominal cost.

2. **Plastic Free Campus:** The Institute is developing the practice of a "Plastic Free Campus" by avoiding the use of plastic items or replacing them with paper items as far as possible. Throughout the campus, this awareness is generated through posters and pictorial messages. This helps in avoiding generation of any non-degradable waste on campus.

3. **Solid and Liquid Waste Management:** As per the norms of the Municipal Corporation of greater Mumbai (MCGM), the waste is segregated into dry waste and wet waste. Further it is bifurcated into recyclable and non-recyclable and is disposed accordingly. The use of harmful insecticides and pesticides is avoided on campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	**C. Any 2 of the above**

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

At DES's NMITD we maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The efforts are made to make the Institute environment inclusive: At DES's NMITD students are from different parts of India and different regions of Maharashtra. The students from different socio-economic, geographic and linguistic backgrounds are at ease studying here. Most of our faculty members have undergone the AICTE certification of Human Values and they consciously attempt to inculcate universal human values amongst students.

For maintaining this regional harmony, Institute celebrates Marathi Bhasha Divas in honour of the Marathi Language. It is celebrated on 27th February to rejoice the birth anniversary of Dnyanpeeth award winner and renowned late poet, Shri. V.V. Shirwadkar often known as "Kusumagraj". Marathi being the official language of Maharashtra, the focus of this celebration is to promote the Maharashtrian culture amongst the students of NMITD. The Library department organizes an exhibition of various Marathi books in the Library.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

DES's NMITD undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties, and responsibilities of the citizens.

On 12th December 2020 Institute organized an activity, "Jagruti about ICC Committee Constitution, Role and Functioning" on a virtual platform for teaching and non-teaching staff. The invited speaker, Mrs. Madhushree Joshi professor in DES's Law College, explained the Composition of the Internal Complaint Committee, members, and their qualifications. On 6th November 2020, the Institute celebrated Vigilance Awareness week with the theme "Demystifying cyber security Threats". The main purpose of this activity was to generate awareness about the ill effects of corruption.

The Institute had organized an awareness activity, "How to Manage Professional Effectiveness? - Post Pandemic" for students virtually on 19th June 2021 for unleashing their personal & professional effectiveness and initiating the students' journey towards being an effective global leader. The invited speaker was an HR and training professional with more than 21 years of experience. The speaker talked about commercial awareness, forward planning, and strategic thinking, etc.
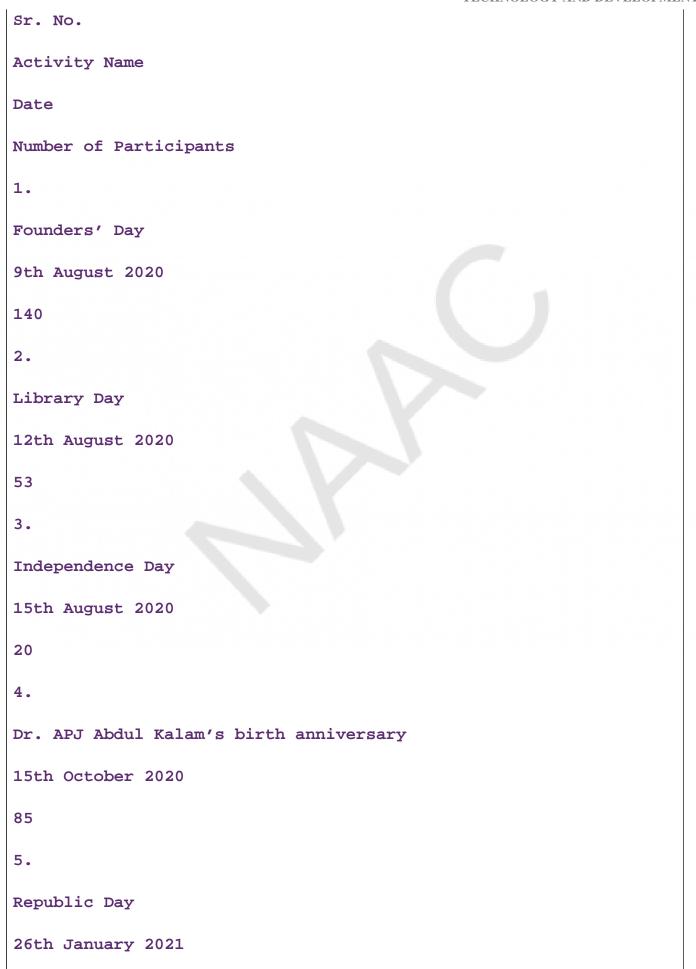
File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.nmitd.edu.in/nmitd-annual-report/
Any other relevant information	https://www.nmitd.edu.in/workshopsseminars-on-ipr-and-industryacademia-innovative-practices/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

DES's NMITD celebrates or organizes national and international commemorative days, events and festivals. The celebration of such events imbibing Nationalism and Patriotism among the students and staff. Our Institute celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders.

Sr. No.

Activity Name

Date

Number of Participants

1.

Founders' Day

9th August 2020

140

2.

Library Day

12th August 2020

53

3.

Independence Day

15th August 2020

20

4.

Dr. APJ Abdul Kalam's birth anniversary

15th October 2020

85

5.

Republic Day

26th January 2021

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28

6.

Women's Day

8th March 2021

65

7.

World Environment Day

5th June 2021

57

8.

International Yoga Day

26th June 2021

100
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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]()
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
1- Creativity Lab

1 Objective of the Practice

Inspire and support MMSs/ MCAs to foster a culture of creativity
```

and innovation and cultivate an innovative mindset

2 The Context

To transform the education system with creativity as integral part.

3 The Practice - Creativity Lab

Through a blend of enabling & vitalized perspectives on topics of creativity, innovation, the practice facilitates environment to unleash unique creative selves and unfold creative, innovative potential.

4 Evidence of Success

MMS and MCA students are maintaining Vision Board and Ideation Journal. There is an awareness regarding the use of Mind Maps for their professional and personal lives.

5 Problems Encountered and Resources Required

Idea Generation is crucial and difficult aspect of the Lab.

2- Kartavyam : Institutional Social Responsibility with Vanvasi Kalyan Kendra, Talasari, Palghar

1. Objective of the Practice:

To empower tribal students with job ready skills and sensitize the MCA and MMS students to their social responsibilities.

2. The Context:

Sensitizing students to their social responsibility.

3. The Practice

First batch of 28 tribal students were given digital literacy training for 36 hours. It included hands-on training on Microsoft office tools and mobile apps like google maps, google assistant.

4. Evidence of the Success

Tribal students have started using excel and based on their practice will achieve proficiency along with Google Assistant and Map for employment and travel.

5. Problems Encountered and Resources Required

Talasari Palghar lacks internet connectivity and power failure hence only offline sessions are possible.

File Description	Documents
Best practices in the Institutional website	https://www.nmitd.edu.in/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

RACHANA – Nurturing Students Quest for Knowledge

The magazine plays an instrumental role in providing exposure to the students to develop their domain and writing skills.

MCA department has Tech Pulse and MMS department has Connecting the Dots. It cover new developments, inventions and innovations in field of IT and management. It is compiled and contributed by DES's NMITD students and faculty members.

Departmental Magazine is a platform for students to express their creativity and showcase their domain and writing skills. TechPulse contains the snapshot of the latest updates in the field of IT and various domains, languages and apps, etc. Connecting the Dots enumerates different managerial concepts and creative thoughts.

Departmental Magazine is an opportunity for students to keep themselves abreast about the new and upcoming developments in field of IT and management. Both Tech Pulse and Connecting the Dots have a great educative value. These help inencouraging the students to think, write, and thus help them in developing their

writing skills and talent. This would be an bi annual magazine by the MCA and MMS Department.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

For the next academic year Institute has set a vision for the following parameters:

Outcome based education

As mandated by AICTE and UGC are constantly pitching for Outcome based education which works on various cognitive approaches, Institute has already started giving training to the faculty members to achieve the desired vision.

Employability enhancement

After looking at the feedback that received from the industry skills beyond the syllabus are expected by the industry. Accordingly a full-fledged Pre-Placement Preparatory Programme (4Ps) is going to be implemented with enhanced add on and certificate courses.

Ph.D Research centre

As per the directives of the NAAC peer team, the Institute has applied to University of Mumbai for Ph.D research centre and the University team would be visiting our Institute any time in the current year.

NBA Accreditation

The Institute has planned for NBA accreditation process in the next two years. ie. Academic year 2021-22.

Additional division for MCA programme

In terms of addition of division, the Institute has a good demand in terms of admission, as MCA programme has converted from three years to two year period.

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