



Deccan Education Society's  
**NAVINCHANDRA MEHTA INSTITUTE OF TECHNOLOGY AND DEVELOPMENT  
(NMITD)**

DES Mumbai Campus, Kirti College Road, Off- Veer SawarkarMarg, Dadar(w), Mumbai-400 028,  
Tel No: 022-33914561/82/83/84, Fax: 022-24325700,  
Website: www.nmitd.edu.in, Email: director@nmitd.edu.in

Approved by AICTE, DTE. Affiliated to University of Mumbai

Ref No:

Date: 12<sup>th</sup> October 2018

**Internal Quality Assurance Cell (IQAC)**  
**Meeting No. IQAC/10/2018**

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: 13<sup>th</sup> October 2018

Time: 4.00 p.m.

Venue: Management Council Room

All the members are requested to remain present for the meeting

**Agenda:**

1. Minutes of last meeting
2. Review of NAAC related activities
3. Review and discussion on AAA
4. Proposal of NCMAT'19
5. Suggestions on certificate courses for MCA and MMS based on current market trends
6. Proposal for intercollegiate technical event, management event
7. Discussions on initiatives for participation in Smart India Hackathon , 2019
8. Discussion on "Wall of Honour"
9. Any other issues discussed with the permission of chair

(Dr. Rasika Mallya)  
IQAC Coordinator  
8700067861



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Ref No:

Date: 13<sup>th</sup> Oct 2018

**Minutes of Internal Quality Assurance Cell (IQAC)**  
**Meeting No. IQAC/10/2018**

*13<sup>th</sup> October  
2018*

The meeting was held of the Internal Quality Assurance Cell of DES's NMITD on 13<sup>th</sup> Oct 2018 at 4:30 pm. The following members were present:

Sr. No	Name of Member
1	Dr. Samadhan Khamkar
2	Dr. Kasturi Naik
3	Mr. Pratik Desai
4	Dr. Rasika Mallya
5	Mr. Vighnesh Khale
6	Mr. Sunil Mehta
7	Mr. Premanand Ghag
8	Mr. Sanket Kulkarni
9	Mr. Prasad Kulkarni

*Following members could not attend the meeting –*

Dr. D. V. Pawar

Mr. Mayur Naik

Mrs. Snehal Dhumak

**Agenda:**

1. Minutes of last meeting
2. Review of NAAC related activities
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7. Discussions on initiatives for participation in Smart India Hackathon, 2019
8. Discussion on "Wall of Honour"
9. Any other issues discussed with the permission of chair

## Actions Taken Report:

1. SSR has been successfully accepted by NAAC and peer team visit is scheduled on 9<sup>th</sup> and 10<sup>th</sup> December 2018.
2. Mr. Sunil Mehta is always supporting our Institute with his valuable suggestions. We are very much thankful to him and Mehta trust for supporting one needy girl student financially.
3. First External AAA has been conducted by IQAC. Dr. Gundavar, Director, Sterlings Institute and Prof. Dhanamma Jagli, Asst. Prof., VESIT were the experts for audit.
4. NCMAT'19 is scheduled on 23<sup>rd</sup> February 2019 and research committee has finalized the theme for conference as **“Innovative and Multidisciplinary approach towards Technology and Business”**.
5. The efforts are appreciated of Mrs. Sulakshana Vispute and Dr. Kasturi Naik for successful completion of Orientation Programme arranged by UGC-HRDC, Mumbai in the month of May 2018. Special appreciation to Mr. Pratik Desai for qualifying NET in Computer Science. Efforts of Mrs. Rasika Mallya are appreciated for her completion of her Doctorate.
6. RooBaRoo 19 activities are initiated by Students Council. They have suggested the theme "Gaming evolution with ISR for Deforestation". The core committee has been formed by Student Council to lead for marketing of festival.
7. Industrial Visit Committee has scheduled Industrial Visit in duration 12<sup>th</sup> January till 19<sup>th</sup> January to Nainital for 6 days. Tentatively they will be visiting companies such as Honda, New Holland.

Following points were discussed and decisions were taken:

### [1] Review of NAAC related activities

- ❖ IQAC coordinator has presented rough draft of each criteria of SSR. Few points are discussed regarding uploading the additional information in the SSR.

### [2] Review and discussion of AAA

- ❖ IQAC coordinator has briefed about AAA which was conducted in September. The experts gave suggestions such as faculties should maintain separate files as personal files and subject files, the subject plan should have action plan etc.
- ❖ The feedback of AAA experts are presented to IQAC.
- ❖ Dr. D.V.Pawar sir mentioned that there is special format of audit designed by audit. He suggested to use this format for next year's AAA.

### [2] Proposal of NCMAT'19

- ❖ Dr. Kasturi Naik has suggested NCMAT'19. She initiated discussion for themes. Mr. Sunil Mehta suggested many latest themes.

### [3] Suggestions on certificates courses for MCA and MMS based on current market trends

- ❖ Based on current requirement of industries Mr.Sanket Kulkarni has suggested certificate courses to enhance students skillsets.




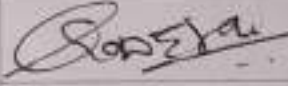
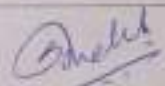
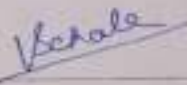
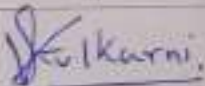
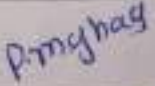
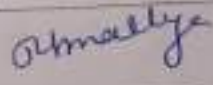


(Dr. Rasika Mallya)

IQAC Coordinator

Meeting of IQAC, NMITD was held 13<sup>th</sup> Oct 2018 at 4:00 pm in the Management Council Room.

Following members were present:

Sr. No	Name of Member	Sign
1	Dr. Samadhan Khamkar, IQAC Chairperson	
2	Mr. Prasad Kulkarni, Admin Incharge	
3	Dr. Kasturi Naik, Teaching Faculty, MMS	
4	Mr. Pratik Desai, Teaching Faculty, MCA	
5	Dr. D.V. Pawar, Management Representative	AB
6	Mr. Sunil Mehta, Industry Representative	
7	Mr. Mayur Naik, President, Students Council	AB
7	Mr. Vighnesh Khale, Secretary, Students Council	
8	Mrs. Snehal Dhumak, Non-Teaching Representative	AB
9	Mr. Sanket Kulkarni, MCA Alumni	
10	Mr. Premanand Ghag, MMS Alumni	
11	Dr. Rasika Malliya, IQAC Coordinator	



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Approved by AICTE, DTE. Affiliated to University of Mumbai

Ref No:

Date: 6<sup>th</sup> December 2018

**Internal Quality Assurance Cell (IQAC)**  
**Meeting No. IQAC/11/2018**

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: 8<sup>th</sup> December 2018

Time: 4.00 p.m.

Venue: Management Council Room

All the members are requested to remain present for the meeting

**Agenda:**

1. Minutes of last meeting
2. Review of Mock NAAC
3. Discussion on NAAC Peer Team Visit
4. Formation of Committees for NAAC Peer Team Visit
5. Any other issues discussed with the permission of chair

(Dr. Rasika Mallya)  
IQAC Coordinator



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Ref No:

Date:12<sup>th</sup> December 2018

**Minutes of Internal Quality Assurance Cell (IQAC)**  
**Meeting No. IQAC/11/2018**

*8<sup>th</sup> December  
2018*

The meeting was held of the Internal Quality Assurance Cell of DES's NMITD on 8th December 2018 at 4:30 pm. The following members were present:

Sr. No	Name of Member
1	Dr. Samadhan Khamkar
2	Dr. Kasturi Naik
3	Mr. Pratik Desai
4	Mrs. Rasika Mallya
5	Dr. D.V. Pawar
6	Mrs. Snehal Dhumak
7	Mr.Sunil Mehta
8	Mr.Premanand Ghag
9	Mr. Vighnesh Khale
10	Mr. Mayur Naik

*Following members could not attend the meeting –*

Mr.Sanket Kulkarni  
Mr. Prasad Kulkarni

**Agenda:**

1. Minutes of last meeting
2. Review of Mock NAAC
3. Discussion on NAAC Peer Team Visit
4. Formation of Committees for NAAC Peer Team Visit
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**Actions Taken:**

1. As suggested by NAAC, the queries about SSR are solved and related documents are uploaded on NAAC portal. All classrooms of the Institute are geo-tagged as prescribed by NAAC.
2. NCMAT'19 brochure is distributed on social media as well as research scholars from other institute. Also, journals for publishing papers are identified a IOSR Journal for technology and JETIR journal for management tracks. Both journals are UGC-listed journals. As prescribed by IQAC, both journals will be having URL of published journals.
3. The theme for intercollegiate festival was finalized as "Gamopedia" by Students Council, Core Team with discussion in faculties.

Following points were discussed and decisions were taken:

#### [1] Review of Mock NAAC

- ❖ Mock NAAC visit was conducted on 3<sup>rd</sup> December 2018. Dr. Patil and Dr. Maitra were present as peer team members. The exact flow of peer team visit was executed on the day. The experts have suggested some changes in presentations of Director and IQAC coordinator as
  - i. There should not be any common points in both presentation but still IQAC presentation should be supportive to Director's presentation.
  - ii. Director's presentation should give emphasis to best practices.
  - iii. Departmental presentations should have more graphical and pictorial representation rather than just textual information.
  - iv. Some suggestions were given to non-teaching staff for interactions with peer team.
  - v. Ms. Nikita Palekar, Brand Planner also gave her inputs for presentations of Director, IQAC and departments.

#### [2] Discussion on NAAC Peer Team Visit

- ❖ As instructed by NAAC, Peer Team Visit is postponed from 9<sup>th</sup> December 2018 to 9<sup>th</sup> and 10<sup>th</sup> January 2019.
- ❖ IQAC Chairman briefed about peer team stay and hospitality arrangements. It was decided that steering committee with two more staff members should stay in hotel during peer team to provide technical support to Peer Team Members.
- ❖ Dr. D.V. Pawar sir also suggested to look for field arrangements very efficiently.

#### [3] Formation of Committees for NAAC Peer Team Visit

- ❖ Committees like Escort team, Hospitality Team, Technical Support Team, Report Writing Team were finalized during the meeting.
- ❖ IQAC Chairman has suggested to give active roles to Students Council Members during peer team visit which was accepted by all.

#### [4] Suggestions for Cultural Program for Peer Team Visit

- ❖ Ms. Apeksha Gaje has been given the charge for Cultural Program for Peer Team Visit. She has started identifying good performers for cultural program.
- ❖ As per suggestions, it was finalized to keep theme as “Performances based on Maharashtra Culture” for cultural program.



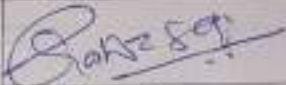
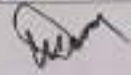
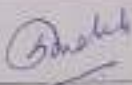


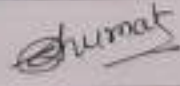
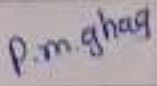
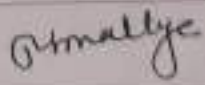


(Dr. Rasika Mallya)

IQAC Coordinator



Following members were present for IQAC meeting dated 8<sup>th</sup> December 2018 which as held in Management Council Room, NMITD:

Sr. No	Name of Member	Sign
1	Dr. Samadhan Khamkar, IQAC Chairperson	
2	Mr. Prasad Kulkarni, Admin Incharge	Absent
3	Dr. Kasturi Naik, Teaching Faculty, MMS	
4	Mr. Pratik Desai, Teaching Faculty, MCA	
5	Dr. D.V. Pawar, Management Representative	
6	Mr. Sunil Mehta, Industry Representative	
7	Mr. Mayur Naik, President, Students Council	
7	Mr. Vighnesh Khale, Secretary, Students Council	
8	Mrs. Snehal Dhumak, Non-Teaching Representative	
9	Mr. Sanket Kulkarni, MCA Alumni	Absent
10	Mr. Premanand Ghag, MMS Alumni	
11	Mrs. Rasika Malliya, IQAC Coordinator	





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Ref No:

Date: 12<sup>th</sup> February 2019

**Internal Quality Assurance Cell (IQAC)**  
**Meeting No. IQAC/12/2019**

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: 16<sup>th</sup> February 2019

Time: 4.00 p.m.

Venue: Management Council Room

All the members are requested to remain present for the meeting

**Agenda:**

1. Minutes of last meeting
2. Review of NAAC Peer Team Visit
3. Discussion on NCMAT'19
4. Discussion on promoting research activities for faculties
5. Discussion on admission activities for academic year 19-20
6. Any other issues discussed with the permission of chair

(Dr. Rasika Mallya)  
IQAC Coordinator



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Ref No:

Date: 18<sup>th</sup> February 2019

**Minutes of Internal Quality Assurance Cell (IQAC)**  
**Meeting No. IQAC/12/2019**

**16<sup>th</sup> February**  
**2019**

The meeting was held of the Internal Quality Assurance Cell of DES's NMITD on 16<sup>th</sup> February 2019 at 4:30 pm. The following members were present:

Sr. No	Name of Member
1	Dr. Samadhan Khamkar
2	Dr. Kasturi Naik
3	Mr. Pratik Desai
4	Mrs. Rasika Mallya
5	Dr. D.V. Pawar
6	Mrs. Snehal Dhumak
7	Mr. Sunil Mehta
8	Mr. Premanand Ghag
9	Mr. Mayur Naik
10	Mr. Vighnesh Khale

*Following members could not attend the meeting –*

Mr. Sanket Kulkarni  
Mr. Prasad Kulkarni

**Agenda:**

1. Minutes of last meeting
2. Review of NAAC Peer Team Visit
3. Discussion on NCMAT'19
4. Discussion on promoting research activities for faculties
5. Discussion on admission activities for academic year 19-20
6. Any other issues discussed with the permission of chair (Farewell)

## Actions Taken:

1. NAAC Peer team visit was conducted on 8<sup>th</sup> and 9<sup>th</sup> January 2019, result got declared on 8<sup>th</sup> February 2019, **Institute got Accreditation with grade B++ with highest score as 2.99 in Maharashtra in 35<sup>th</sup> standing committee of NAAC Peer Team Visits.**
2. NCMAT'19 research papers editing has been started by review committee and papers will be sent for publishing within next 2 to 3 days. Keynote speakers and session chairs have been identified and invited for conference.
3. The intercollegiate festival, RooBaRoo'19 was conducted successfully with participation of more than 150 students from colleges in Mumbai. The event was sponsored by Nazara Technologies, Yash Infotech with media sponsorship of Lokmat.
4. The alumni meet for year 2018-19 was conducted on . More than 150 alumni visited to Institute and many of them have shown desire for collaboration with Institute for various progression activities.
5. Mrs. Renuka Savant got elected as Director, Apna Bazaar, IQAC appreciated her contribution.

Following points were discussed and decisions were taken:

### [1] Review of NAAC Peer Team Visit

- ❖ IQAC Chairman has briefed the committee about peer team report. He congratulated all members for their extended support for accreditation activity. He also mentioned that the result is extremely good as compared to other Institutes. He briefed about the suggestions given by peer team visit and areas of improvements for the Institute.
- ❖ All IQAC members shown desire to work on areas of improvements.

### [2] Discussion on NCMAT'19

- ❖ It was discussed and finalized to have CDs for published papers during inaugural function rather than having hard copy of journals.
- ❖ Mr. Pratik Desai suggested to have some of the hard copies of published journal to be kept in library for the access to students.

### [3] Discussion on promoting research activities for faculties

- ❖ As per suggestions by Peer Team Report, more research activities should be carried out in Institute. For this, Dr. Kasturi Naik has suggested to have Research Centre at Institute. All agreed to explore possibility to establish Research Center at Institute which will be affiliated to University of Mumbai.
- ❖ IQAC Chairman has also suggested that faculties who are enrolled for Ph.D. or completed their Ph.D, should take initiative for minor research projects.
- ❖ Dr. Kasturi Naik also suggested that faculties can enrol themselves for Swayam, NPTEL courses and get certification in get detailed certified domain knowledge for their respective subjects.

- ❖ IQAC Coordinator mentioned Dr. Anita Bobade, Associate Professor, MMS received recognition as Research Guide in Management Stream for University of Mumbai. IQAC members congratulated MMS department to have recognised guide in department.
- ❖ Dr. D.V. Pawar sir suggested all faculties in Institute who are eligible to be guide, to initiate the process to get recognition as guides which will be strong support for establishment

#### [4] Discussion on admission activities for academic year 19-20

- ❖ CET training sessions have been started for students who are aspiring to secure admissions for MCA and MMS. Prof. Pritam Warke, Prof. Rahul Wadekar and Prof. Pratik Desai are conducting CET training Sessions.
- ❖ IQAC Coordinator also mentioned to initiate sessions in other colleges to increase awareness about MCA and MMS programs, so that more number of students will appear for CET.
- ❖ Mrs. Snehal Dhumak has suggested to have SETU center of DTE at our Institute to increase footfall during admission period. All have shown their readiness to work for SETU center.

#### [5] Revision of IQAC Members

- ❖ IQAC Coordinator suggested to revise IQAC members according to IQAC formation norms. It was decided to include some new members in IQAC including one representative from Library Department.
- ❖ All IQAC members have shown desire for the same.

#### [6] Discussion on scheduling farewell









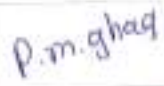
- ❖ Dr. Kasturi Naik suggested to have farewell for final year students in last week of April so that maximum students can attend it.
- ❖ All have shown desire for the same. IQAC Chairman has asked cultural committee to do all necessary arrangements for farewell program.



(Mrs. Rasika Mallya)

IQAC Coordinator

Following members were present for IQAC meeting dated 16<sup>th</sup> February 2019 which as held in Management Council Room, NMITD:

Sr. No	Name of Member	Sign
1	Dr. Samadhan Khamkar, IQAC Chairperson	
2	Mr. Prasad Kulkarni, Admin Incharge	Absent
3	Dr. Kastori Naik, Teaching Faculty, MMS	
4	Mr. Pratik Desai, Teaching Faculty, MCA	
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9	Mr. Sanket Kulkarni, MCA Alumni	Absent
10	Mr. Premanand Ghag, MMS Alumni	
11	Mrs. Rasika Mallya, IQAC Coordinator	