

MCA/MMS ADMISSION NOTICE

Documents Required for First Year MCA/MMS Admission for 2024-25 (Original + 4 Set Xerox Copies)

- State CET Cell Registration Acknowledgement Receipt
- (CAP) Final Allotment Letter
- State CET Cell Receipt cum acknowledgement of seat acceptance form for admission
- CET Score Card
- 10th Marksheet
- 12th Marksheet
- Leaving Certificate/ Transfer Certificate
- F.Y, S.Y & T.Y. Marksheet (All Attempts Marksheets)
- Degree Passing Certificate
- Certificate of Indian Nationality or Domicile Certificate
- Birth Certificate
- EWS Certificate (Applicable for EWS Quota)
- Caste Certificate (SC/ST/OBC/SBC/DTNT)
- Caste Validity Certificate (SC/ST/OBC/SBC/DTNT)
- Non Creamy Layer Certificate (OBC/SBC/DTNT)
- Income Certificate(Issued by Tahsildar office of Maharashtra State) (For TFWS, EWS Quota, EBC Quota)
- One Passport size photos.
- Adhar Card of Photocopy
- Migration Certificate [If applicable]

Important Notes:

- Candidates are required to maintain scanned copies of all original documents before reporting for admissions. At the time of admission students will be required to fill an online form , upload scanned copies of all original documents along with candidate photograph (Photograph should be in JPEG format only).
- Candidates should maintain enough photocopies of documents submitted to Institute for any future use as the original documents will be returned only on completion of the course.
 - Reporting Timing: Between 10.00 A.M. to 06:00 P.M on scheduled days as per CET CELL. Please report at the earliest as process might take a few hours for completion.
 - **Before leaving the institute on completion of the admission process, please verify if you have Receipt cum Acknowledgement of Confirmation of Admission (printed from State CET CELL portal).**