

MCA/MMS ADMISSION NOTICE

Documents Required for First Year MCA/MMS Admission for 2025-26 (Original + 4 Set Xerox Copies)

- State CET Cell Registration Acknowledgement Receipt
- (CAP) Final Allotment Letter
- State CET Cell Receipt cum acknowledgement of seat acceptance form for admission
- CET Score Card
- 10th Marksheet
- 12th Marksheet
- Leaving Certificate/ Transfer Certificate
- F.Y, S.Y C T.Y. Marksheet (All Attempts Marksheets)
- Degree Passing Certificate
- Certificate of Indian Nationality or Domicile Certificate
- Birth Certificate
- EWS Certificate (Applicable for EWS Quota)
- Caste Certificate (SC/ST/OBC/SBC/DTNT)
- Caste Validity Certificate (SC/ST/OBC/SBC/DTNT)
- Non-Creamy Layer Certificate (OBC/SBC/DTNT)
- Income Certificate (Issued by Tahsildar office of Maharashtra State) (For TFWS, EWS Quota, EBC Quota)
- One Passport size photos.
- Adhar Card of Photocopy
- Migration Certificate [If applicable]

Important Notes:

- Candidates are required to maintain scanned copies of all original documents before reporting for admissions. At the time of admission students will be required to fill an online form, upload scanned copies of all original documents along with candidate photograph (Photograph should be in JPEG format only).
- Candidates should maintain enough photocopies of documents submitted to Institute for any future use as the original documents will be returned only on completion of the course.
- Reporting Timing: Between 10.00 A.M. to 06:00 P.M on scheduled days as per CET CELL. Please report at the earliest as process might take a few hours for completion.
- Before leaving the institute on completion of the admission process, please verify if you have Receipt cum Acknowledgement of Confirmation of Admission (printed from State CET CELL portal).